From: Sharon Hargus (TA coordinator), Alli Germain (Lead TA)
To: Linguistics Department 2013-14 TAs (new: Inman, Livingston, Loggins, Panfili; continuing: Crowgey, de Grézause, Goodenkauf, Goodman, Kempsell, Klassen, Li, Tatman, Slayden, Yip)
Cc: Citko, Hugo

Re: Autumn 2013 TA Orientation Schedule

1 Goals of Linguistics Department TA[1] training activities

The purpose of TA training within the Linguistics Department is to:

- establish a departmental community of teachers who can be a resource for each other
- provide a forum where lessons learned by grad student teachers can be shared with each other

At the beginning of every Autumn quarter, the Linguistics Department holds a workshop for new and continuing TAs. Some TAs may find some parts of the departmental workshop not immediately applicable to their upcoming teaching assignments. However, sometimes last minute staffing changes occur, so a seemingly irrelevant topic may turn out to be useful some time.

2 New TAs

2.1 Center for Teaching and Learning TA Training

New TAs (or any who have never attended the CTL training) should attend at least part of the 2013 TA Conference on Teaching, Learning and Research (Conference Core Workshops) on Tuesday Sept 17 and Wednesday Sept 18. The 2012 schedule is available at http://www.washington.edu/teaching/programs/ta-ra-conference/. We recommend the following sessions:

- Opening Plenary [Graduate Assistantships at UW: What You Can Look Forward To]
- Dealing With Difficult Classroom Situations (workshop)

The following workshop might also be useful:

- Teaching One-to-One in Office Hours & Study Centers

We also recommend that new TAs attend one or more of the Wednesday Sept 18 technology sessions which are also part of the CTL conference.

Continuing TAs are also welcome to attend the CTL conference. If you will be attending this conference, you will need to register for it via the conference web site.

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[1]'TA' in this document means any graduate student teacher (i.e. teaching under another instructor or teaching a stand-alone class).

Registration is open **June 24th-August 4th**.

2.2 *Videotaping*

New TAs (or any who have never participated in this activity) are required to be videotaped while teaching for a few minutes and then critiqued afterwards. CTL helps us organize this "microteaching" workshop, which will take place Friday, Sept 20, afternoon (more specific time and place to be announced later). The presentation will be videotaped and commented on by the lead TA and the other new TAs. New TAs should come to this event having prepared a 3-to-4-minute teaching segment on any topic of their choosing. See http://faculty.washington.edu/sharon/microteaching_worksheet.pdf for more information on what to prepare.

3 All TAs

All new and continuing TAs are required to attend the Linguistics Department TA workshop on Thursday afternoon, September 19 and Friday morning, September 20, CMU 202 (the seminar room of the Simpson Center for the Humanities), with some sessions in 122 DEN, one of the Language Learning Center rooms. Here is the current departmental TA workshop schedule.

Sept 19, afternoon

2:05	Hargus and Germain: Welcome
2:10	Hargus: Departmental policies on teaching
2:30	Germain and Kempsell-Jacinto: Lesson planning
3:00	Tatman: Activities and handouts/worksheets
3:30	Break
3:45	Crowgey: Running a class (implementing the lesson plan)
4:15	Day 1 wrap-up (dismissal of non-new TAs)
4:20	UAW Local 4121 union reps: the TA union
4:50	Adjournment

Sept 20, morning

9:15	coffee etc. available
9:20	Le Grézause: International perspective on teaching and learning at UW
9:50	Citko: Managing time, balancing teaching and research
10:20	Break, walk to LLC, 122 DEN
10:35	Klassen (and Goodman?): Canvas vs. Catalyst tutorial
11:05	Goodenkauf and Hugo: (intensive) Moodle tutorial
11:35	Walk back to CMU 202
11:50	Day 2 wrap-up
11:55	Li: LING 200 specific issues / Others: Workshop evals
12:25	Evaluation of workshop and adjournment

4   Beginning of the year calendar for TAs

Mon	Tues	Wed	Thurs	Fri
Sept 16 CTL International TA Program sessions	Sept 17 CTL TA/RA Conference (new TAs)	Sept 18 CTL TA/RA Conference (technology sessions)	Sept 19 (afternoon) dept workshop (all TAs)	Sept 20 (morning) dept workshop (all TAs) (afternoon) videotaping (new TAs)
		Sept 25 first day of classes		