

Task Number/ Name	Task/Activity Description	Deliverables/Outcomes	Due Date/Time Frame	Task Amount
Review Foundational Didactics	The Project ECHO Dementia subject matter experts that comprise the Hub team have developed a curriculum of 10 foundational didactics. These didactics are reviewed or re-recorded on a biennial basis, with relevant updates where appropriate. For this pilot, these foundational didactics will be available as YouTube videos, with a short quiz afterwards.	Grantee must ensure the entire care team planning to take part has availability to complete these foundational didactics. This requires that the care team watch all 10 video recordings in their entirety (max. 1 hour 15 min each) and complete 30 questions (3 per didactic) afterwards with a passing score of 80%. Providers will have up to 3 attempts to complete the questions.	Within the first 6 months of the grant period	\$750.00
Attend Project ECHO Dementia	Project ECHO Dementia takes place from 12:15 PM – 1:30 PM the 2 nd & 4 th Friday of every month except August, November and December (once per month); for a total number of 21 sessions annually. Learners attend by signing into a virtual meeting via Zoom; where they participate in a brief, clinically focused didactic (approx. 20 min) presented by an expert in the field, followed by an interactive case presentation (approx. 45 min)	Grantee must ensure the entire care team planning to take part have availability to attend Project ECHO Dementia live sessions over the 12-month period. Project ECHO Dementia staff will record attendance throughout the session. Grantee staff must identify the full name & credentials of all in attendance; either as their name on Zoom or in the chat. Grantee staff must each attend a minimum of 55% of Project ECHO Dementia	12 months of grant period	\$1,250.00

		sessions over the 12-month grant period.		
Case Presentations	<p>Per the Project ECHO model, the majority of the session is dedicated to a case presentation brought forth by a member of the community. These HIPAA compliant, de-identified presentations include information about the case, including past medical history, medications, test results, and other relevant information.</p> <p>Following the didactic, the provider will present the case, raise any practice concerns to the concerns, respond to questions from the other learners and receive recommendations about possible additional diagnostics, interventions and connection to resources. Members of the Hub team will record these suggestions, provide additional recommendations and resources, and submit the recommendations to the provider within 1 business week.</p>	Each grantee care team is expected to bring forth a minimum of 2 case presentations during the 12-month period.	It is recommended team bring forth case presentations as early as possible during the grant period; case presentations are accepted on a first-come, first-serve basis. To ensure each member has time to bring forth the required number of case presentations, we request the care team submit at least 1 in the first 6 months of the grant period	\$1,250.00

<p>Electronic Health Records & Data Collection</p>	<p>To evaluate Project ECHO Dementia's practice transformation efficacy, this pilot program requires limited HIPAA-compliant EHR data sharing. Additionally, program staff will want to collect qualitative data at the halfway point and at the end of the grant period.</p>	<p>Grantee must provide the number of and demographics for data including:</p> <ul style="list-style-type: none"> - Individuals diagnosed with Mild Cognitive Impairment (MCI) & various Dementias by their primary care provider (See Appendix B for representative ICD-10 codes). - Number of Montreal Cognitive Assessments (MoCAs) or other screening measures administered - Number of Advance Directives and/or Dementia Directives logged and denoted for patients with a Dementia diagnosis - Number of Power of Attorney documents for patients with Dementia diagnosis - Additional data as determined by the grantee <p>This should include organization-wide data, and data specific to the care team listed.</p> <p>Interviews during and following the grant period for relevant</p>	<p>This data must be available for:</p> <ul style="list-style-type: none"> - The 12 months prior to the start of grant period - The first 6 months of the grant period - The last 6 months of the grant period 	<p>\$750.00</p>
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Start Up Costs	Initial start-up costs of \$1,000 will be made available early in the grant period	N/A	N/A	\$1,000
Total	\$4,000 Total Available			